

SHRI VISHWAKARMA SKILL UNIVERSITY, DUDHOLA, PALWAL

SVSU/2026/P&S/NIQ/E-668/ 36

Dated: 16.01.2025

NIQ DOCUMENT

Subject: Invitation for Quotation for supply of items.

Sealed quotations are invited from the manufacturers/exclusive distributors/ authorized dealers/suppliers/re-sellers for the items detailed below:

Sr. No	Particulars	Qty
1	Coffee Mug 250 ML -330ML with university branding- Liquid Gold Line White Ceramic Coffee Mug, Stackable, Chip Resistant , Cylindrical preferred brand- Femora	18
2	Tea Cup 150 ML with university branding, Clay Craft Ceramic Diamond 22k Gold Line Cup & Saucer Set, White	36
3	Bartan Stand Small - Stainless Steel Utensils Stand for Kitchen Drying Rack Dish Rack bartan Stand for Sink wall mounted Organizer Modular Kitchen	1
4	Espresso Cup 70 ML- 80 ML with saucer Transparent, Dishwasher safe, Scratch Resistant, Dishwasher Safe & Easy to Clean, Elegant & Transparent Design – Crafted from good quality bone china with a sleek, modern look	12
5	Water Glass (6 Pcs) 290-310 ML borosil with university branding, Freezer Safe, Lightweight, Microwave Safe, Scratch Resistant, Transparent, Heat Resistant Borosilicate Glass, Chemical-Free Assurance	60
6	Tissue paper and tissue box , <u>Brand- Soft touch, Tulip, Origami</u>	50
7	Ceramic Sugar Caddy - Elegant bone china construction, Classic white color complements any décor, Holds a variety of sugar packets, Great for catered events, banquets, and upscale dinner service	3

For any Query contact on +91- 7496873094.

The following charges and terms may be spelt out in your offer clearly:

- i. Rates quoted shall be inclusive of all taxes, packing, forwarding, and delivery at SVSU, Dudhola, Palwal, and Haryana-121102.
- ii. GST, if applicable, shall be clearly mentioned separately in the quotation.
- iii. **Sample Approval Clause:**
- iv. **Payment Terms:** As per SVSU norms.
- v. **Delivery Period:** To be specified by the bidder.
- vi. **Guarantee/Warranty Period:** To be specified by the bidder, wherever applicable.
- vii. **After-Sales Service:** As applicable.
- viii. **Installation Charges, if any:** To be quoted separately.
- ix. **Validity Period of the Quotation:** Minimum 180 days from the date of opening of NIQ.
- x. **Bank Draft charges, if any:** To be borne by the bidder.
- xi. **Miscellaneous charges** such as Packing & Forwarding, Insurance, etc., if any, shall be clearly indicated.
- xii. SVSU reserves the right to accept or reject any or all NIQs, wholly or partly, and to cancel the NIQ at any stage without assigning any reason.
- xiii. The sealed quotations, super-scribed with the subject "Quotation for Stationery items, complete in all respects, must reach the office of the undersigned latest by 30.01.2026 at 17:00 hrs at the following address:

**Deputy Registrar
P&S Branch, 1st Floor, Administrative Block
Shri Vishwakarma Skill University
Village Dudhola, Palwal, Haryana-121102**

The quotations must be submitted in original on firm letterhead with stamp through Registered Post/Speed Post/Courier or by hand, as the procurement process is to be carried out on the basis of hard copy submissions.

Amrit
Deputy Registrar
P & S, SVSU
Deputy Registrar
Procurement & Store
SVSU, Dudhola, Palwal







